**BTEC Assignment Brief**

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| **Qualification** | | BTEC Level 3 National Diploma in Health and Social Care /  BTEC Level 3 National Extended Diploma in Health and Social Care |
| **Unit number and title** | | Unit 6: Work Experience in Health and Social Care |
| **Learning aim(s)** (For NQF only) | | **C:** Carry out work experience tasks to meet set objectives.  **D**: Reflect on how work experience influences own personal and professional development. |
| **Assignment title** | | Work Experience- Action and Reflect |
| **Assessor** | |  |
| **Issue date** | | 11.09.17 |
| **Hand in deadline** | | 10.11.17 |
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| **Vocational Scenario or Context** | | As part of your studies for your Diploma/ Extended Diploma in Health and Social Care, you will be going on work experience in a health and social care setting.  You will need to provide evidence of preparation prior to this of your performance whilst in the setting.  By completing the evidence for Unit 6, you will demonstrate your ability to prepare for and perform in a health and social care setting.  All evidence for this assignment must be presented in your Work Experience Log. |
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| **Task 1:** | | During your time on work experience, you must demonstrate work-related skills proficiently and record these in your work experience log, (Form HSC AG 5)  At the end of your work experience you must obtain one of the following, to support your work experience log:   * A Witness Statement completed, signed and dated by a senior member of staff in the setting. * An Observation Record completed and signed and dated by your visiting tutor. |
| **Checklist of evidence required** | | * Completed work experience log, (Form HSC AG 5) * Witness Statement/Observation Record |
| **Criteria covered by this task:** | | |
| Unit/Criteria reference | To achieve the criteria you must show that you are able to: | |
| C.P5 | Demonstrate work-related skills to meet set objectives for work experience tasks. | |
| C.P6 | Discuss ways in which work shadowing and observation can support development of own skills while on work placement. | |
| C.M3 | Demonstrate work-related skills with confidence and proficiency to meet objectives in different situations. | |
| C.D2 | Demonstrate work-related skills proficiently, taking the initiative to carry out activities according to own responsibilities and setting’s procedures and selecting appropriate skills and techniques for different situations. | |
| |  |  |  | | --- | --- | --- | | **Task 2** | | You must produce a reflective log that justifies how the following actions have informed your own personal and professional development, whilst on work experience:   * Planning for work experience * Reflecting upon the skills you have developed, whilst on  work experience  Please present your evidence for this task, on Form HSC AG 5, in your work experience log. | | **Checklist of evidence required** | | Reflective log, (Form HSC AG 5) | | **Criteria covered by this task:** | | | | Unit/ Criteria reference | To achieve the criteria you must show you are able to: | | | D.P7 | Review own strengths and areas for development in response to feedback on work experience placement. | | | D.P8 | Produce a personal and professional development plan, which identifies improvements to own skills for future development. | | | D.M4 | Assess how self-reflection can contribute to personal and professional development in work experience placement. | | | D.D3 | Justify how planning for and reflecting on skills developed during own work experience placement have informed own future plans for personal and professional development. | | | | |
| **Sources of information to support you with this Assignment** | | Books   * Ayling P, Cape C, Walsh M, Preparing to Work in Adult Social Care Level 3 (Health and Social Care) Nelson Thornes, (2012), ISBN 9781408518137 * Hargreaves J, Page L, Reflective Practice, (Key Themes in Health and Social Care), Polity Press, (2013), ISBN 9780745654232 * Olelofsen N., Developing Reflective Practice, A guide for Health and Social Care students and practitioners, Lantern Publishing Ltd, (2012.), ISBN 9781908625014 * Websites: * www.palgrave.com/studentstudyskills/page/about- personal-development Personal Development Planning * www.pearsonschoolsandfecolleges.co.uk/FEAndVocation  al/WorkBased... Information on personal development |
| **Other assessment materials attached to this Assignment Brief** | | *None.* |